

Purpose: This tutorial is meant to serve as a supplement to the Generate Online Indication for Nurse Practitioner tutorial.

PART I—GENERATE INDICATION:

From the Internet:

1. Type the applicant's five-digit zip code into the field and click on **Get Instant Quote** link. The select profession page displays.

From the Select Profession page:

1. Click to select the applicant's profession and practice business structure from the dropdown menus. **NOTE:** Type an explanation into the designated field if selected "Other" in response to the previous question.
2. Click to select whether the applicant has primary professional liability coverage through their employer.
3. Click to select whether the applicant is contracting services.
4. Click to select whether the applicant owns the business they provide services through.
5. Click to select whether the applicant has employees, independent contractors or other owners providing services on their behalf.
6. Click to select whether the applicant works greater or less than 20 hours a week.
7. Click on the **Next >** button. The policy information page displays.

From the Policy Information page:

1. Type or click on the calendar to enter the proposed/requested policy effective date (MM/DD/YYYY) into the designated field.
2. Click to select the policy type and requested limits from the dropdown menus.
3. Click to select whether the applicant is performing consulting, acting as an expert witness, speaking at seminars, providing teaching or training services.
4. Type the name of the applicant's school into the designated field.
5. Type or click on the calendar to enter the applicant's date (MM/DD/YYYY) of graduation.
6. Click to select the applicant's association from the dropdown menu, or type it into the following field if not listed.
7. Click on the **Next >** button. The initial professional liability quote indication page displays.
8. Click on **Apply Now "Click Here"** link. The primary address page displays.